

Ridgewood Water District  
Board of Directors Meeting Minutes  
October 14, 2025

1. **Call meeting to order** at 7:08 PM. Members present: Steve Ghioto, Charlie Parnell, Bob Panick, Kathy Furrow, Dave Burgess, Bruce Vanderpool (in person), Terry Spivey via zoom.
2. **Patron/Customer Forum** None
3. **Read and approve minutes.** Motion to approve with corrections by Dave, second by Bob.
4. **Treasurer’s Report**, Robert Panick. Motion to approve report by Dave, second by Bruce. \$14,546.89 for pumphouse upgrade and repairs was paid to Black Mountain. Reviewed budget and it was suggested to raise legal fees to \$15,000. Steve made a motion to accept the budget, Kathy seconded and all approved.

	<b>September 2025</b>	<b>October 2025</b>
Capital Account:	\$ 25,960.85	\$ 27,778.13
Operating Account:	\$ 45,530.34	\$ 29,002.10
Pay-Port Account:	\$ 5,553.25	\$ 7,080.45
ColoTrust Operations	\$ 70,719.38	\$ 70,970.89
<u>ColoTrust Capital</u>	<u>\$121,309.24</u>	<u>\$121,740.71</u>
Total:	\$269,073.06	\$256,572.28

**Operator’s Report**, Kelly Brock. No Report.

**5. Old Business:**

**A. Pump House Revamp #2** – Charlie. After the leak testing was completed (9/13/25) on Upper Ponderosa Lane and Ponderosa Circle, the pumps would not stay on. Black Mountain came out to troubleshoot and found the issue was with the software settings.

**B. Structure Location Request follow up** – Charlie. Completed.

**C. New Leak Test Results**– Charlie & Steve. Leak in the shared Patron line found to be 19,000gal/month.

**D. Leak Repair at 24 and 28 Ponderosa Circle.** October 8, Kelley Brock installed the new water meter pit, obtained from another water district, in the cul-de-sac for the shared patron line where it was originally located. This needed to be done to track the leak and to accurately assess each patron’s usage. Ideally, each resident should have their own water line in this location, like the rest of the district, but this is existing infrastructure that dates back to before the formation of RW Water Board on Nov. 8, 1979. The shared Patron line was not even documented nor discovered to be a shared line until water meter pits were placed. In accordance with the R&R, all patrons are responsible for the water line that falls within the boundary of their property. When it was discovered that the shared line existed, one meter was placed in the cul-de-sac at the property line of 24 (CL) and the other one was placed on 28 Ponderosa Circle (NR) to get the reading for 24. This was accomplished by subtracting the 28 meter reading from the cul-de-sac reading. At the time, no other meter pits were available or else 3 would have been placed at this location since part of the line is shared; the 3<sup>rd</sup> would have been placed where 24 comes off the shared line. When the leak was discovered, the need for a meterpit/shut-off at the 24 junction became apparent; that way the other property, 28, would still have water. So, the original cul-de-sac meter was moved to just the 24 line but both patrons were told that any leak in the shared patron line (that runs on 24 Ponderosa Circle property) would be their responsibility. This caused an issue for patron at 28 because she believes that since it’s not on her property, it is not her responsibility. Yet, she does have an easement over this driveway to get to her property. Due to her threatening tone in her written communications, it was necessary for the Board to secure a lawyer. Our lawyer reviewed the case and sent both Patrons a letter along with a letter of resolution from Steve and Charlie. The Board is in agreement with Steve and Charlie that since the leak is on the patron line portion, it is the responsibility of the patron to repair. Since it is a shared line, both patrons will be held equally responsible. A deadline date of October 31 will be given for the patrons to respond to the letters. Steve made a motion to approve both letters, Bob seconded and all agreed.

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6. **New Business:** Patron letter from 639 Ponderosa Lane was discussed. The patron claimed he had no notice of work being conducted on the system and that in turn caused water pressure damage within his house when the water was turned back on. Emails and Text messages were sent out and it was discovered that the patron did not have an updated email address on file and is not signed up to receive text messages. The patron admitted to Bob that he does not check the email we have on file, anymore, and updated his email. We have not received any other complaints of damaging water pressure issues when the system is turned on/off. The Board believes this is an issue with his plumbing. Terry will touch base with the patron to talk him through the issue he is having. Kathy will send a letter detailing that an Email and several Texts did go out to the district and the need for the patron to keep all information updated with the district.

7. **Open Discussion.**

8. **Adjourn** meeting at 8:40 pm. Next meeting November 11 @ 7pm.

Respectfully submitted, Kathy Furrow