



**Mail: 1876 Spruce Road, Woodland Park, CO 80863**  
**Payments: P.O. Box 523, Woodland Park, CO 80866**  
**Email: [info@ridgewoodwater.org](mailto:info@ridgewoodwater.org)**  
**719-687-9718**

Welcome to the Ridgewood Water District (RWD). The RWD is a Special District for the State of Colorado. The water district is managed by a board of directors comprised of district residents.

This document calls out the requirements for residents to obtain water service to their home, and useful information to help you contact the district, pay your bill and other resources.

New residents are to pay a **\$25.00 transfer fee within 10 days of closing** on any property inside the water district service area. Due to issues, we've had with Title Companies being unable to follow instructions, the payment must be made by the new owner directly. The new owner is also required to fill out the Patron Agreement attached to this document. Both the transfer fee and the Patron Agreement must be completed within 10 days of the date of closure.

Payments and the Patron Agreement must be made by check or money order mailed to:

**Ridgewood Water District**  
**1876 Spruce Road**  
**Woodland Park, CO 80863**

Please take note that water service will be disconnected if these two requirements are not met within the 10-day allotted time frame. If these requirements cannot be met within that time, the patron **MUST** contact the district to discuss arrangements or service **WILL BE DISCONNECTED** until resolved.

We strongly encourage all new patrons to visit our website, <https://ridgewoodwater.org> and view the Water District Info page which contains Contact Information, Rules and Regulations of the district, frequently asked questions, Water Rates and many other resources. These resource will help you become acquainted with the district, its management and use policies and Patron responsibilities as it relates to water usage within the district.

The policies include restrictions on water use to conserve water in the district. Items like watering lawns, washing cars and gardens are prohibited. The district also uses a progressive policy of gradually increasing water rates based on consumption to encourage conservation of water.

Payment of water bills can be done from the website (PayPort) which is run by the state of Colorado, there is a small processing fee for this service. The link to that is at <https://ridgewoodwater.org/billpay/>. You may also pay by mail at the following address. Note, if you are having your bank send a check, please allow for 7 to 10 days for the check to arrive. We frequently get complaints from residents about checks sent from their bank arriving late.

**Ridgewood Water District**  
**P.O. Box 523**  
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For any questions, please feel free to call 719-687-9718 and leave a message, or e-mail us at [info@RidgewoodWater.org](mailto:info@RidgewoodWater.org)



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**WATER USAGE AGREEMENT & BILLING INFORMATION**

**MEMBER (PATRON) INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Person responsible for payment (if other than Patron):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I, \_\_\_\_\_, am requesting Ridgewood Water District (RWD) to provide community well water services to the following address:

I understand this residence is a member of the RWD and I agree to accept full responsibility of any and all incurred payment(s) due to Ridgewood Water District for water services. I have read and agree to abide by the rules and regulations including the conservation of our water resources. The current Rules and Regulations and Rate chart are posted on our website, [ridgewoodwater.org](http://ridgewoodwater.org).

Joining the RWD water system requires a one-time payment of \$25 to be submitted with the completion of this form. Mail both to 1876 Spruce Road, Woodland Park, CO 80863. Failure to provide this form and the \$25 fee will result in your water being turned off.

Water Patron's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Home Owner please complete if Rental Property:**

As owner of this property, I, \_\_\_\_\_, acknowledge financial responsibility for any unpaid water bills incurred by my lessee and agree to make full payment to the Ridgewood Water District in a timely manner, independent of collecting funds from lessee.

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Contact Info.**

Address: \_\_\_\_\_

Phone 1: \_\_\_\_\_

Phone 2: \_\_\_\_\_

Email 1: \_\_\_\_\_

Email 2: \_\_\_\_\_

