

Ridgewood Water District  
Board of Directors Meeting Minutes  
April 8, 2025

1. **Call meeting to order** at 7:06 PM. Members present: Mike Thomas, Charlie Parnell, Bob Panick, Kathy Furrow, Steve Ghioto, Keith Owens
2. **Patron/Customer Forum** Bruce Vanderpool & Terry Spivey will be appointed to the Board to fill vacancies left by Mike Thomas and Keith Owens.
3. **Read and approve minutes.** Motion to approve with changes by Mike, second by Bob.
4. **Treasurer's Report**, Robert Panick. Motion to approve report by Mike, second by Keith.

	<b>March, 2025</b>	<b>April 2025</b>
Capital Account:	\$144,522.26	\$136,856.00
Operating Account:	\$ 94,362.36	\$101,888.05
Pay-Port Account:	<u>\$ 4,869.70</u>	<u>\$ 5,186.81</u>
Total:	\$243,754.32	\$243,930.86

5. **Operator's Report**, Chad Sell. No Report.
6. **Old Business:**
  - A. **Patron Service Line letter/survey** – Keith. In Progress. Received 6 more so 8 outstanding still. Will submit online. Will list Steve as contact person. In homes built in 1985 and later, we are assuming no lead pipes. 2 homes in district built in 1973 & 2 built in 1978. Photos updated to Dropbox.
  - B. **Capital Improvement Master Plan** – Keith. In Progress. RFP Grant available. It is determined to finish Lower Ponderosa would cost approx. \$110,000 based on the last project completed on Ponderosa.
  - C. **28 Missouri Gulch** – In progress. Charlie reported that is half way completed.
  - D. **Pump House Revamp** – Charlie. Will find out when Black Mountain can start.
  - E. **Board Members change/add** – Terry & Bruce will be appointed to the Board at end of the meeting when Keith & Mike resign.
  - F. **IT Contractor Proposal** – Dave motioned to accept Mike Thomas's Proposal to handle the IT needs of the RWD at the rate of \$100/month. Charlie second. All agreed.
  - G. **Elections 5/6/25** – Cancelled due to appointments and no other interest.
  - H. **2024 Audit** – No response. The district always gets an exemption. Cost is \$1500/yr.
  - I. **Billing strategy for transfer of Home Ownership** – Tabled.
  - J. **Jerry Klassen – Meter Reader Resignation** – Charlie. Charlie asked Jerry to stay on and Jerry agreed if the follow stipulations were met: 1) Raise, 2) That Charlie be sole contact 3) Relocation of 3 meters that are difficult to read. After a long discussion, and noting that it can take up to 2.5 hours to read meters every month (plus other readings as needed) Mike made a motion to increase Jerry's pay by \$100 and Dave seconded. All agreed.
  - K. **Nomination, Vote, Oath for President of RWD Board** – Mike resigned due to term limits and nominates Steve for President, all agreed. Keith resigned. Steve appointed Bruce Vanderpool and Terry Spivey to the RWD Board as members-at-large. Charlie motioned to cancel the election, Bob second.
  - L. **Bank signer setup, Debit card, safety deposit box** – Kathy needs to do the bank letter.
7. **New Business:**
  - A. **Water Leak at 2169 Spruce (Bates)** – Resolved. Leak detection cost the homeowner \$1100 and homeowner repaired it himself.
8. **Open Discussion.** Dropbox account, Mike has the admin credentials and that will need to be changed.
9. **Adjourn** meeting at 8:21 pm. Next meeting May 6 @ 7pm. In person @ Charlie's house.

Respectfully submitted, Kathy Furrow