

Ridgewood Water District
Board of Directors Meeting Minutes
August 13, 2024

1. **Call meeting to order** at 7:02 PM. Members present: Mike Thomas, Charlie Parnell, Bob Panick, Kathy Furrow, Steve Ghioto, Keith Owens. Dave Burgess excused.
2. **Patron/Customer Forum** None.
3. **Read and approve minutes.** Motion to approve by Charlie, second by Steve.
4. **Treasurer’s Report**, Robert Panick. Motion to approve report by Mike, second by Charlie. Bob reported that the increase in office supplies expense has more to do with where the accountant lists expenses than where the RWB thinks it should be listed. 2 expenses incurred were the Dropbox annual subscription and the meter pit for 28 Missouri Gulch. Also, Charlie was reimbursed for expenses associated with different projects.

	July 10, 2024	August 12, 2024
Capital Account:	\$143,545.68	\$145,373.03
Operating Account:	\$ 86,189.78	\$ 86,730.00
Pay-Port Account:	\$ 5,833.57	\$ 7,272.11
Total:	<u>\$235,569.03</u>	<u>\$239,375.14</u>

5. **Operator’s Report**, Chad Sell. System running well, except for pump house issues.
6. **Old Business:**
 - A. **Internet Connectivity at Well House** – Steve. In progress. Have not heard from Patron near the location.
 - B. **Patron Service Line letter/survey** – Keith. Only 1 new one. Email to be sent by Mike to Patrons requesting they touch base with Keith if they need help completing survey.
 - C. **Bank Interest/CD** – Bob. Tabled until we get numbers for projects.
 - D. **Capital Improvement Master Plan** – Ongoing. Last master plan was 2001 according to records. Trying to determine the cost of the main line replacement on Spruce Road in 2015, believed to have been completed by Mallet Excavating. Keith found different information ranging from \$52,000 - \$82,000, but could not find payment records.
 - E. **Chlorination Procedure**- Chad. In Progress.
 - F. **28 Missouri Gulch** – \$5200 tap fee paid. Location of meter pit has been sited.
 - G. **Pump House Revamp** – One leak fixed but another leak appeared that Chad could not fix. Charlie reported it’s a copper elbow that eroded away inside cost about \$400 to replace. Scott from Bear Creek Plumbing can start this month (August) but project won’t be completed this month. He recommends to replace the current copper pipe with an upgraded “L” type class copper due to vibration. This will result in a 10-15% upcharge. Chad requested that PEX tubing be used for going into the pressure pumps.
 - H. **Well house generators** – Generac (Hardcastle) will be out on Thursday to walk through and load test. Considering only 2 self-start propane generators for Well 2 and Pump house. Also need a way to secure them at these locations. Propane tanks will also need to be installed.

7. **New Business:**
 - A. Bob reported that the accountant moved all our files to QuickBooks Online.
 - B. SDA membership renewed and it includes access to online content like annual conference.
8. **Open discussion:**
 - A. Next meeting at Mike’s house for a little get together, will start at 6pm not 7pm.

9. **Adjourn** meeting at 7:34 pm. Next meeting September 10 @ 6pm at Mike’s place.

Respectfully submitted,
Kathy Furrow