

Ridgewood Water District
Board of Directors Meeting Minutes
May 14, 2024

1. **Call meeting to order** at 6:59 PM. Members present: Charlie Parnell, Kathy Furrow, Dave Burgess, Steve Ghioto, Keith Owens.
2. **Patron/Customer Forum** None.
3. **Read and approve minutes.** Motion to approve by Keith, second by Charlie.
4. **Treasurer’s Report**, Robert Panick. Motion to approve report by Steve, second by Kathy. Looks as though the 1 late patron did make a payment on amount due.

	April, 2024	May 7, 2024
Capital Account:	\$138,065.35	\$139,891.85
Operating Account:	\$ 71,358.90	\$ 72,594.77
Pay-Port Account:	\$ 6,200.97	\$ 5,969.50
Total:	\$215,625.22	\$218,456.12

5. **Operator’s Report**, Chad Sell. Reported to Charlie & Steve last Monday. System normal. 4500 gallons/day. Lowest it consistently has been and he is happy.

6. **Old Business:**

A. **Internet Connectivity at Well House** – Charlie. Still in the research phase. He and Steve found and tested a \$98 meter alarm that has a float and would text and email up to 4 people when tank water levels get low. It will only work on a 2.4 ghz network. Has not tested it up near the tank yet. Steve also suggested camera’s (like a Blink/Ring system) to monitor the meters in the chemical/pressure tank area. Someone would have to monitor that via app on their phone.

B. **Patron Service Line letter/survey** – Mike. Sent and received by all board members. Keith will keep track of Patron’s who have returned the survey. He will need access to the district email or Mike/Bob could just forward all emails to him. Charlie will provide Keith with the list of Patrons and the pipe used on the RWD end.

C. **Dropbox** – Charlie is still waiting to be added. Kathy was added but has not accessed yet.

D. **Audit Exemption** – Bob. No report.

E. **Bank Interest/CD** – Bob. Reported via email: “I talked to Ray (former treasurer) and Teri (Accountant) and neither of them were aware of any issues with moving money to a CD. I have to go into town on Friday, I’ll stop by and talk to the bank to find out what will be involved. I suspect that Mike and Charlie will have to sign some paperwork along with myself.” But no other update at this time.

F. **43 Aspen Circle, Meter Pit** – Charlie has materials to fix. Mentioned the original valve turn-off was also damaged; it sits 2 feet in front of the meter pit. Will move the wood marker post to a better position.

G. **Capital Improvement Master Plan** – Ongoing. Keith will be attending a webinar May 15 regarding funding for major projects. He asked for prioritized needs. Charlie stated the main line pipe, especially in the area of Ponderosa Ln (upper and lower), is a priority since leaks seem to happen there the most. Kathy mentioned a new well and Charlie commented it would be a 3 year application process with the State and IF we were approved, costs would be close to or exceed \$1,000,000.00.

H. **Chlorination Procedure**- Mike contacted Chad for information regarding “methods and procedures as it relates to the well house maintenance and water treatment processes” and is waiting for a reply.

I. **McWilson Property 28 Missouri Gulch Rd. Update** -Charlie. Meter pit will be late, won’t receive until end of June. Tap fee not paid and will need to collect connect fee. The Patron is a contractor and asked if he could do the tie-in to the system himself. Though no vote was taken, the board did not think this was a good idea. It was suggested, since he already has the equipment present that he obtain the permit from the county to dig in the road and allow him to do the excavating. And Kelley Brock would do the work for the tie-in (hook up).

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7. New Business:

- A. CD Agreement – P, VP, Treas. – See “E.” above. No update at this time.
- B. Patron Agreement change to physical address. Requested by Bob, all agreed.
- C. 2025 State Revolving Fund Eligibility Surveys – Tabled. Keith will be attending a May 15 webinar regarding funding major projects. Are these related?

8. Open discussion:

- A. Keith attended an SDA webinar regarding House Bill 24-1454 Upgrading district websites to be **ADA compliant by JULY 1, 2024! He will touch base with Mike to discuss compliance.**
- B. Keith plans on attending the SDA Annual Regional Workshop on June 17th in Fountain.
- C. Charlie mentioned again the need for a mid-summer, late night system check.

9. Adjourn meeting at 7:43 pm. **Next meeting moved to Monday, June 10 at 7pm.**

Respectfully submitted,
Kathy Furrow