

Ridgewood Water District
Board of Directors Meeting Minutes
April 16, 2024

1. **Call meeting to order** at 6:59 PM. Members present: Mike Thomas, Charlie Parnell, Robert Panick
Kathy Furrow, Dave Burgess, Steve Ghioto, Keith Owens.
2. **Patron/Customer Forum** None.
3. **Read and approve minutes.** Motion to approve with corrections by Dave, second by Mike.
4. **Treasurer's Report**, Robert Panick. Motion to approve report by Steve, second by Kathy.

	March, 2024	April, 2024
Capital Account:	\$136,238.63	\$138,065.35
Operating Account:	\$ 63,179.93	\$ 71,358.90
Pay-Port Account:	\$ 4,852.69	\$ 6,200.97
Total:	\$204,271.25	\$215,625.22

5. **Operator's Report**, Chad Sell. Reported 4/9/24 via email. System normal. 4500 gallons/ day, All is good.

6. **Old Business:**

- A. **New Board Member Keith Owens** – needs to sign notice of appointment and W-9 form.
- B. **Internet Connectivity at well house/holding tank area** – Charlie was able to get a Wi-Fi signal at the chemical treatment plant building and spoke with Trey about using his internet to connect the system to obtain data regarding operating levels. Trey agreed. RWD to pay him a portion of his monthly fee of \$100. Discussion about need for firewall to protect data and equipment.
- C. **Patron Service Line letter/survey** – Mike. Printing and needs to be mailed.
- D. **Dropbox** – Bob & Mike. Kathy added. Charlie will be added. Bob copied laptop data to here.
- E. **Quick Book Online** – Bob. TABLED until our Accountants get back to Bob in June/July
- F. **Audit Exemption** – Bob. No news.
- G. **Bank Interest/CD** – Bob. Looking at (2) 6 months CD, can pull money out anytime only penalty is losing that month's interest. Will talk with Ray & accountant to see if there might be any State objectives.
- H. **43 Aspen Circle, Meter Pit** – IN PROGRESS. Pit destroyed reported by resident that it was hit by the county snowplow. Charlie says it will be easier to fix than to replace. Bob suggested the work be done by Kelley Brock.
- I. **District Leak Log**- In Progress.

7. **New Business:**

- A. Webinar on Water Tank Sustainability if anyone can attend.
- B. Last Master Plan was completed in 2000. Need to start thinking about crafting a new plan to include updating old main lines and adding new well.
- C. Should have last meter pit around May 5 for Patron, who is now building on last vacant property within the RWD. Tap fee not paid and will need to collect connect fee.
- D. Need to obtain the Chlorination Process from Chad in case he is ever unavailable. Mike will contact him to write-up procedure.

8. **Open discussion:**

- A. Need for back-up water operator. K. Brock is the back-up for many districts.
 - B. Mike will make 2 more sets of keys, one for Keith.
 - C. Postage is on the rise again; Mike to obtain more stamps.
9. **Adjourn** meeting at 7:51 pm. Next meeting moved to Tuesday, May 14 at 7pm.

Respectfully submitted,
Kathy Furrow